

TopNotch Celebrations, LLC

Let us do your next event!

topnotchcelebrations.com

4006 Victory Blvd., Suite J707 ♦ Portsmouth, VA 23701-2844 ♦ (757) 375-7100

***NOTE:** After completing to form, save it and send the saved file as an attachment to: booking@topnotchcelebrations.com

REQUEST FOR PROFESSIONAL SERVICES

PRIMARY INFORMATION

Name of Business (Enter Personal if non-business):		Type of Business:
Name of Contact Person:	Position:	Email Address:
Business Address:	City, State, & Zip Code	Phone:
Location of Services to be rendered (complete address):		
Description of services being requested (include any special requirements or concerns):		

FREE COMMUNITY KARAOKE HOSTINGS

(Exclusively for Assisted Living Facilities and Nursing Care Centers)

A personal survey will be done by appointment (prior to engagement) to make determinations regarding the best mechanisms to employ in aim of maximizing the residents' enjoyment. It will also be necessary to cover all legal requirements by acknowledgement of established rules and regulations or signed documentation regarding engagement liabilities, photography & videography permissions, and other legalities for the protection of both parties.

Overall Theme and Presentation of Our Karaoke Events

We do put a lot of efforts in preparing for an upcoming performance. Based on a preferred theme, a brief lecture on the significance of music and how it has influenced the many facets of life in our society and around the world. Afterwards, a forum is established among participants so they can express their views on certain types of music and share their personal experiences on how music played a role in their human development. Then, the fun begins! Facilities that are engaged in routinely scheduled time-slots will be afforded additional resources to organize a "Karaoke Contest", which will be done under the guidelines from the facility's administrator.

AUTHORIZATION REQUESTING SERVICES

I authorize the verification of the information provided on this form as to be true and accurate. It is clearly understood that this is not a contract in any form, but instead an initial document to evaluate information. I have made a copy of this application for my records.

Signature of applicant:	Date:
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Office Use Only

Date Received:	Evaluated by:	Date and Time of survey:
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